

September 2015 PPC Meeting Minutes

Present: Jack Fisherkeller, Colleen Hagan, Helen McMahon, Robbie OShea, Fr. Bob Clarke

The meeting opened with a prayer led by Fr. Bob.

1. August minutes were approved. Colleen motioned the approval, Helen seconded the motion. The minutes will be sent to Chris Wagner so that they can be posted to the website.
2. Fr. Bob reported on
 - a. Fall Fest: great success, All 4 days had good crowds and the different layout was well received. This year's fest had more food vendors. Fr Bob is hoping that the revenue from the fest equals or exceeds last years. The big Raffle was down approx. \$17K which may be due to several factors. Most notable the return envelope wasn't included with the ticket mailings but sponsorship forms were included. It was suggested that return envelopes always be included. Also, expenses were up with more tents, larger tents, additional lighting for the parking lot, and 24 hour security, and extra generators.
 - b. SC school and RE are in full action,
 - c. Kendall grant has assumed her duties as the new Social Concerns Director. Mary Beth Ford is assisting with the transition,
 - d. the search for the music director continues.
3. The mission statement and parish vision statements were finalized.
 - a. MISSION STATEMENT: St. Cletus parish is a dynamic Catholic community dedicated to spreading the Good News of Jesus Christy through worship, education, and service.
 - b. VISION STATEMENT: We welcome all. We encourage all parishioners to live the Gospel message of Jesus Christ in their daily lives, by sharing their talents and faith with our parish and community.
4. Ministry Fair: Jack visited several Ministries. All the ministries are looking for communication from the PPC and the pastor. Each is looking for assistance in recruiting new members and with the ministries budget, accessing and accounting for funds in the Ministries account. . The ministry fair will be held Feb 13-14, 2016. Setup 3pm on Feb 13th. Will consider holding another fair in the Spring of 2016. The ministry Fair will include:
 - a. Table booths for each ministry. Each ministry must man the booth. Susie and Helen are cochairs of the Ministry Fair. They will draft instructions for each ministry regarding setup, staffing, give aways. They will identify and communicate with 1 member of each ministry and we will also begin to email PPC agendas and minutes to each ministry via their representative.
 - b. Each ministry will be asked to answer the following questions:
 - i. How does the ministry help their members develop?
 - ii. How does the Mission Statement of the Parish relate to their ministry?
 - iii. How does the Vision Statement of the parish relate to their ministry?
 - iv. How does the ministry contribute to overall parish life at St. Cletus?
 - c. Helen and Susie will draft a letter to each ministry that promotes and encourages their participation. Each ministry will be encouraged to have giveaways at their booth: make and takes, cookies, oriental trading company merchandise, dollar store merchandise.

5. PPC is currently holding elections for open positions. There are 2 elected positions open and 2 positions to be filled by appointment. There will be another request for candidates in the upcoming bulletin.
6. Capital Campaign: This is moving forward. SC Cletus, architects, general contractor will be meeting next week with the Village of LaGrange.
7. Elizabeth Goellner has taken over set up for the Canticle. Some people have commented they like the new format.
8. Parish Directory: Considering a directory for the 65th Anniversary. The photos should be taken in August or September. This directory will be spearheaded by the PPC and include parish volunteers. The committee hasn't been formed yet.
9. Spiritual Gifts workshop scheduled for Tuesday 9/24 from 7-9 in Morrissey Hall. There are about 25 people registered.
10. Transformation: Who owns it? Larry and Steve will come discuss the Transformation committee and work at an upcoming PPC meeting. The welcoming committee also needs to be focused on relationship building. Greeters needs to be energized as they continue to welcome parishioners and visitors to Mass.
11. Fr. Bob was to determine the schedule for the Family Masses.
12. Moving forward:
 - a. Next meetings; Executive Board: October 20 at 630pm
 - b. Full PPC council meeting: Oct 27, 630pm
13. After approval by the PPC , the minutes will be sent to the webmaster for publication on the Parish website and in the back of church. There will be a request of the webmaster to send a email blast recruiting candidates to run for PPC. Individuals can nominate themselves or others. There was discussion about involving a RE family in the next election, currently underway.